

PURPOSE

The St. Clair County Visitation Exchange Center, a facility managed by the Children First Foundation, serves families experiencing exceptional difficulty in the transfer of their children for the purpose of visitation. These difficulties often result in exposing the children to adult conflicts (including verbal abuse, violence, and threats of violence).

Requirements:

Parents must be referred by court order (St. Clair Co., IL) and must separately attend an Orientation Intake Interview to receive services. Parents must agree to follow the outlined program rules. This interview will be required again if the parties are inactive in the program for six months or longer.



**Visitation Exchange Center
St. Elizabeth's Hospital
211 South Third Street
Belleville, IL 62220**

**(618) 234-2120, ext.1735
{during operation hours}**

Agency Office: (618) 235-6192

Made possible by:

St. Clair County Board

**Twentieth Judicial Circuit
Family Violence Coordinating
Council**

**Circuit Court Judges
Twentieth Judicial Circuit**

**Administered by
Children First Foundation
www.children1stfoundation.org**



Children First
Foundation

St. Clair County Visitation Exchange Center



Serving:
St. Clair County, IL

Scheduling:
(618) 235-6192

PROGRAM STRUCTURE

The Visitation Exchange Program provides designated parking, separate entrances and separate rooms for parents to exchange their child(ren) at St. Elizabeth's Hospital in Belleville, IL. A one-hour Orientation Intake Interview is required separately of each parent, before enrollment is official and services can begin. At the orientation, each parent is assigned a specific arrival and departure time. Availability of slots and parent convenience are both considered in scheduling.

To schedule your Orientation Intake Interview, please call our administrative office at 618-235-6192.

If problems develop that will affect your scheduled child exchanges, staff can be reached during the program's regular operating hours at:

(618) 234-2120, ext.1735

Exchange Center Hours

These are the only hours of operation:

WEDNESDAY: 5 PM-7:45 PM

FRIDAY: 5 PM-7:45 PM

SUNDAY: 5 PM-7:45 PM

Only parents and/or others listed on the Court Order will be permitted to visit and/or exchange children. Guests are not permitted at the Visitation Exchange Center.

15 MINUTE RULE

Non-Residential Parent:

The non-residential parent is to arrive at his/her specific time (as assigned at the orientation). They sign in with an arrival time. After the initial child exchange occurs, the non-residential parent must wait fifteen minutes in order to give the other parent time to leave the premises/area. Please note that a fifteen minute wait is also required for the non-residential parent, following an exchange.

Residential Parent:

The residential parent arrives with the child(ren) at his/her specific time (as assigned at the orientation). They sign in with an arrival time and wait for staff to escort and deliver the child(ren)

to the other parent. The residential parent leaves immediately, following the exchange. The residential parent then returns at an assigned time, signs in, and waits for staff to return their child(ren). Again, the residential parent is required to leave immediately following the exchange, while the non-residential parent is required to wait fifteen minutes before leaving the building. This rule is enforced in order to protect victims of alleged domestic violence. All parents court referred into the program are expected to observe this rule, even though domestic violence may not be an issue in their particular case.

Children First Foundation
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Website: www.children1stfoundation.org